



## MORRIS MORRISON RIDER AGREEMENT

### PRESS / MEDIA INTERVIEWS

- Please request and arrange all press or media interviews within one week prior to the program date.
- Please send all media requests to [Info@MorrisonGlobal.us](mailto:Info@MorrisonGlobal.us)

### AUDIO/VIDEO SET UP

- Please provide a dedicated **A/V assistant** to do a complete walk-through for audio, video and lighting prior to the start of the event.
- Please make sure that the person is prepared to adjust the **audio**, and **video and lighting**.
- Please provide a **hand-held, wireless microphone**.
- Please provide a **backup** microphone for stand-by use.
- Please provide a **projector and screen** for video use.
- Morris will provide his own computer for the program.
- Please provide a **3mm Audio Cable** to provide sound throughout the entire venue directly from Morris's computer.
- Please have spare **AAA batteries** on site for wireless components.

### ROOM SET UP

- Please fill in the venue seats beginning with the **front row first**. Please do not allow for empty pockets of seating throughout the venue.
- Please ensure that all **projector screens** are set up to maximize the viewing angle for all participants.
- Please ensure that all **house lighting** is maximized for optimum brightness, without compromising the clarity of projector video screens.



### **BOOK SIGNING SET UP**

- Please **designate someone** to assist with the flow of attendees during the book signing.
- Please provide a **table to use** during the book signing.
- If possible, please provide a **podium** for Morris to stand at while signing books (*this will allow for better interaction between Morris and program attendees*).
- Please set up the area for book signings in the **back of the room** or close to the exit doors **outside of the venue** in an area that best facilitates the flow of attendee traffic.

### **INTRODUCING MORRIS**

- Please use the introduction that will be provided to you prior to the event when introducing Morris to the stage.

### **THE USE OF RECORDING DEVICES**

- The use of all audio/visual recording devices are prohibited without prior written authorization.

### **ADDITIONAL ITEMS NEEDED**

- Please provide (2) bottles of water for Morris on stage at the event.
- Please provide a dedicated space back stage, or close to the venue area for Morris to prepare in prior to the start of the program.